

CV - Andrea LEOTARDI

Name Surname Leotardi Andrea



Citizenship Italian

Sex Male

Working Experiences

From - To 2019/02 - 2019/06

Main Activities and Responsibilities **Collaboration for CED Dept.**

Job or Rule *Virtualization Systems*

Factory/Enterprise Università degli Studi di Parma

Sector Technician

From - To 01/01/2018 - 31/12/2018

Main Activities and Responsibilities **Videosurveillance and access control system Project, Member of the commission**

Job or Rule *Videosurveillance and access control system*

Factory/Enterprise Università degli Studi di Parma

Sector Technician

Education and Training Courses

From - To 01/01/2018 - 31/12/2018

Main Activities and Responsibilities **Virtualization Workgroup. Commission Member. Lab virtualization**

Job or Rule *Virtualization*

Factory/Enterprise Università degli Studi di Parma

Sector Technician

From - To 01/01/2015 - 31/12/2015

Main Activities and Responsibilities **Responsible for Computer Lab of 65 pc**

Job or Rule *Lab Responsible*

Factory/Enterprise Università di Parma

Sector Technician

From - To 2013 - 2015

Main Activities and Responsibilities **E-Learning Project Member**

Job or Rule *Workgroup Member*

Factory/Enterprise Università di Parma

Sector Technician

From - To	01/01/2013	-	31/12/2015
Main Activities and Responsibilities	Member of the Workgroup for the "Pematernalization Project"		
Job or Rule	<i>Member</i>		
Factory/Enterprise	Università di Parma		
Sector	Technician		
From - To	25/07/2012	-	
Main Activities and Responsibilities	Responsible for all computer at Philosophy and Philology Dept and manager of the Computer Lab		
Job or Rule	<i>Lab responsible</i>		
Factory/Enterprise	Università di Parma		
Sector	Technician		
From - To	08/03/2012	-	31/12/2012
Main Activities and Responsibilities	Workgroup for the Project to Realize the Humanistic Library (Paolotti) REG L. n. 163/2012 (8 marzo 2012)		
Job or Rule	<i>Member of the jury</i>		
Factory/Enterprise	Università di Parma		
Sector	Technician		
From - To	10/03/2010	-	
Main Activities and Responsibilities	person in charge to manage and assistant to the Computer Lab.		
Job or Rule	<i>person in charge for the maintenance</i>		
Factory/Enterprise	Università di Parma		
Sector	Technician		
From - To	2009	-	2013
Main Activities and Responsibilities	Deputy at Philosophy Dept		
Job or Rule	<i>Deputy at Philosophy Dept</i>		
Factory/Enterprise	Università degli Studi di Parma – Dipartimento di Filosofia		
Sector			
From - To	16/12/2009	-	16/12/2009
Main Activities and Responsibilities	Member of the Commission for the Concours for Psychology Dept. Test preparation, and member of the committee		
Job or Rule	<i>Member of the committee</i>		
Factory/Enterprise	Università di Parma		
Sector	Technician		
From - To	16/01/2009	-	6/03/2009
Main Activities and Responsibilities	Tech Exerciser for ECDL (7 modules). Tutor for students (50h). All lessons in English		
Job or Rule	<i>Tutor and Tech Exerciser during "Languages applied to the Commerce International Master"</i>		
Factory/Enterprise	Università degli Studi di Parma		
Sector	Technician		

From - To	01/10/2008	-	31/10/2008
Main Activities and Responsabilitie	Complete managing of computers, servers and network		
Job or Rule	<i>External Consultant</i>		
Factory/Enterprise	V&V Pubblicità - Parma		
Sector	Technician		
From - To	01/10/2008	-	30/09/2012
Main Activities and Responsabilitie	Webmaster for CercleS Association		
Job or Rule	<i>Webmaster</i>		
Factory/Enterprise	Università degli Studi di Parma + Cercles.org		
Sector	Technician		
From - To	24/09/2007	-	21/12/2007
Main Activities and Responsabilitie	Tech Exerciser for ECDL (7 modules). Tutor for students (70h). All lessons in English		
Job or Rule	<i>Tutor and Tech Exerciser during "Languages applied to the Commerce International Master"</i>		
Factory/Enterprise	Università degli Studi di Parma - World Trade Center di Salsomaggiore Terme (PR)		
Sector	Technician		
From - To	01/07/2007	-	31/07/2007
Main Activities and Responsabilitie	Complete managing of computers, servers and network		
Job or Rule	<i>External Consultant</i>		
Factory/Enterprise	V&V Pubblicità - Parma		
Sector	Technician		
From - To	01/02/2007	-	31/03/2007
Main Activities and Responsabilitie	Complete managing of computers, servers and network		
Job or Rule	<i>External Consultant</i>		
Factory/Enterprise	V&V Pubblicità - Parma		
Sector	Technician		
From - To	1/03/2006	-	31/03/2006
Main Activities and Responsabilitie	Teacher		
Job or Rule	<i>Teaching: Web site building, from the creation and design to the publication (12h)</i>		
Factory/Enterprise	Ferrari's School - Parma		
Sector	Technician		
From - To	01/07/2003	-	31/07/2003
Main Activities and Responsabilitie	Compleate restoration of the IT lab and computer managing (Psychology Dept)		
Job or Rule	<i>Doctors lab restoration</i>		
Factory/Enterprise	Università degli Studi di Parma - Dip. Psicologia		
Sector	Technician		

From - To	06/06/2003	-
Main Activities and Responsabilitie	IT tech	
Job or Rule	<i>Responsible for the Philosophy Dept</i>	
Factory/Enterprise	Università degli Studi di Parma – Dip. Filosofia	
Sector	Technician	
From - To	01/03/2003	- 25/03/2003
Main Activities and Responsabilitie	Complete restoration of the IT lab and computer managing (100 hours)	
Job or Rule	<i>Ex Gespar Dept (100h)</i>	
Factory/Enterprise	Università degli Studi di Parma - Dip. Scienze Politiche ed Istituzioni Europee	
Sector	Technician	
From - To	2002	- 2003
Main Activities and Responsabilitie	Technical Support during the lessons of computer science	
Job or Rule	<i>Technical Support during the lessons of computer science</i>	
Factory/Enterprise	Università degli Studi di Parma – Dip. Psicologia	
Sector	Technician	
From - To	28/12/2001	- ad oggi
Main Activities and Responsabilitie	Engagement at University of Parma. Lab & Dept of Philosophy responsible, Referent for the Exam Subscription platform for the Faculty of Literatures and Psychology, Responsible and Referent for Domain and Network admin	
Job or Rule	<i>Data Processing Technician</i>	
Factory/Enterprise	Università degli Studi di Parma	
Sector	Technician	
From - To	1999	- 2000
Main Activities and Responsabilitie	Building of small computer procedures and IT System technician, tech advisor for networking, internet, web issues, program installation	
Job or Rule	<i>external collaborator</i>	
Factory/Enterprise	FPSystem	
Sector	Computer Science	
From - To	22/07/1999	- 27/09/1999
Main Activities and Responsabilitie	Agricultural employee	
Job or Rule	<i>Agricultural employee</i>	
Factory/Enterprise	Co.Pad.Or. – Cooperativa Padana Ortofrutticoli - Collecchio Parma	
Sector	Agricoltura	
From - To	1999	-
Main Activities and Responsabilitie	teacher in computer technology	
Job or Rule	<i>Teacher</i>	
Factory/Enterprise	C.R.A.L. Cassa di Risparmio di Parma e Piacenza	
Sector	Computer Tech	

From - To	01/03/1998	-	31/12/2001
Main Activities and Responsibilities	I and II IT Tech, specialized in Hardware and Software. User support. Hardware and software seller		
Job or Rule	<i>Owner</i>		
Factory/Enterprise	CyberNewton - Andrea Leotardi		
Sector	Computer science		
From - To	26/10/1998	-	04/12/1998
Main Activities and Responsibilities	Waiter. Floor Staff. Pinehurst Hotel - Bournemouth - GB		
Job or Rule	<i>Waiter at the 3 stars Hotel restaurant</i>		
Factory/Enterprise	Pinehurst Hotel Ltd. Reference - Bournemouth - GB		
Sector	Hotel and Restaurant		
From - To	22/07/1998	-	18/09/1998
Main Activities and Responsibilities	Agricultural employee		
Job or Rule	<i>Agricultural employee</i>		
Factory/Enterprise	Co.Pad.Or. – Cooperativa Padana Ortofrutticoli - Collecchio Parma		
Sector	Agricoltura		
From - To	07/05/1998	-	11/05/1998
Main Activities and Responsibilities	Catering Service		
Job or Rule	<i>Catering Service</i>		
Factory/Enterprise	CIBUS '98 - Stand Parmacotto		
Sector	Catering		
From - To	1998	-	
Main Activities and Responsibilities	Teacher in Computer course.		
Job or Rule	<i>Teaching</i>		
Factory/Enterprise	Circoscrizione n. 4 del comune di Parma		
Sector	Tech expert		
From - To	1997	-	1999
Main Activities and Responsibilities	Building of small computer procedures and IT System technician		
Job or Rule	<i>Programming and IT System Technician – external collaborator</i>		
Factory/Enterprise	FP System Parma		
Sector	Tech Expert		
From - To	26/07/1997	-	15/09/1997
Main Activities and Responsibilities	Agricultural employee		
Job or Rule	<i>Agricultural employee</i>		
Factory/Enterprise	Co.Pad.Or. – Cooperativa Padana Ortofrutticoli - Collecchio Parma		
Sector	Agricoltura		

From - To	25/07/1996	-	27/09/1996
Main Activities and Responsabilitie	agricultural employee		
Job or Rule	<i>Tomatoes Analysis</i>		
Factory/Enterprise	Co.Pad.Or. – Cooperativa Padana Ortofrutticoli - Collecchio Parma		
Sector	Agricoltura		
From - To	01/08/1995	-	07/09/1995
Main Activities and Responsabilitie	Person in charge for the goods storage		
Job or Rule	<i>Worker partner and person in charge for goods storage</i>		
Factory/Enterprise	Coop.va Parma Servizi s.c.r.l.		
Sector	Third Sector – Services		
From - To	16/09/1993	-	25/09/1993
Main Activities and Responsabilitie	Travel Arrangement and building turist leafleats		
Job or Rule	<i>Travel Agency - Tour Operator</i>		
Factory/Enterprise	BZ80 - Agenzia Viaggio in Fidenza		
Sector	Turism and Travel		
From - To	07/09/1993	-	15/09/1993
Main Activities and Responsabilitie	person in charge at the front office / receptionist		
Job or Rule	<i>Turist Agency operator</i>		
Factory/Enterprise	Viaggi del Turchese - Fidenza		
Sector	Turism and Travel		
From - To	13/07/1993	-	14/08/1993
Main Activities and Responsabilitie	Person in charge at the Turist Office Stand at CIBUS		
Job or Rule	<i>Person in charge at the Turist Office / receptionist</i>		
Factory/Enterprise	CIBUS		
Sector	Turism and Travel		
From - To	1993	-	
Main Activities and Responsabilitie	Turist information		
Job or Rule	<i>Person in charge at the turist information</i>		
Factory/Enterprise	B.I.T. – Borsa Internazionale Turismo		
Sector	Turism and Travel		
From - To	13/07/1992	-	14/08/1992
Main Activities and Responsabilitie	Person in charge for the turist office – Front Office. Managing and welcome to the tourists on the territory		
Job or Rule	<i>Person in charge for the turist office – Front Office and help at the administration office</i>		
Factory/Enterprise	A.P.T. - Azienda di Promozione Turistica - di Parma e Salsomaggiore Terme		
Sector	Turism and Travel		

From - To 1992 -

Main Activities and Responsibilities **Turist information c/o Turist Office in Parma**

Job or Role *Clerck*

Factory/Enterprise QUOTA 600

Sector Turism and Travel

From - To 26/05/2021 - 26/05/2021

Main subjects **Cyber incident response: how to manage a cyber attack**

Factory or Training Institution *Swanscan*

Titolo della qualifica rilasciata Certificate of Attendance

Livello Personal Development

From - To 24/05/2021 - 25/05/2021

Main subjects **The differences with the sale of consumables;
Services saling
The approach to take with customers and how to retain them;
How to close contracts;
How to fix the price.**

Factory or Training Institution *Life Learning*

Titolo della qualifica rilasciata Certificate of Attendance with final exam

Livello Personal Development

From - To 20/05/2021 - 20/05/2021

Main subjects **Seo Master Hero: Find Your Niche Search**

Factory or Training Institution *LifeLearning*

Titolo della qualifica rilasciata Certificate of Attendance with final exam

Livello Personal development

From - To 21/04/2021 - 21/04/2021

Main subjects **Social Engineering: from Smishing to fake vaccins, the future of the Cyber Crime**

Factory or Training Institution *SwanScan*

Titolo della qualifica rilasciata Certificate of Attendance

Livello Personal development

From - To 06/04/2021 - 06/04/2021

Main subjects **Effective CV**

Factory or Training Institution *Life Learning*

Titolo della qualifica rilasciata Certificate of Attendance with final exam

Livello Personal development

From - To 24/03/2021 - 24/03/2021

Main subjects **How much does it cost a Cyber Attach
recognized for the attribution of n. 2 credits valid for the training update
required by the CDP "Privacy Officer and Privacy Consultant" scheme**

Factory or Training Institution *SwaScan*

Titolo della qualifica rilasciata Certificate of Attendance

Livello Personal development

From - To 15/03/2021 - 6/04/2021
Main subjects **CV and Presentation Letter: Increase Your Chances of Getting a Job**
Factory or Training Institution *LifeLearning*
Titolo della qualifica rilasciata Certificate of Attendance with final exam
Livello Personal development

From - To 11/03/2021 - 11/03/2021
Main subjects **Basic Level Information Technology: The History and Essentials of Information Technology**
Factory or Training Institution *LifeLearning*
Titolo della qualifica rilasciata Certificate of Attendance with final exam
Livello Personal development

From - To 17/02/2021 - 17/02/2021
Main subjects **Criminal Hacking: Know your enemy recognized for the attribution of n. 2 credits valid for the training update required by the CDP "Privacy Officer and Privacy Consultant" scheme**
Factory or Training Institution *SwaScan*
Titolo della qualifica rilasciata Certificate of Attendance
Livello Personal development

From - To 24/07/2020 - 24/07/2020
Main subjects **ECDL Base**
Factory or Training Institution *LifeLearning*
Titolo della qualifica rilasciata Certificate of Attendance with final exam
Livello Personal development

From - To 25/05/2020 - 09/06/2020
Main subjects **Remote Control of the Worker: Tools for the Correct Use of Technological Equipment in the Work Environment** 2 CFU
Factory or Training Institution *LifeLearning*
Titolo della qualifica rilasciata Certificate of Attendance with final exam
Livello Personal development

From - To 10/06/2020 - 10/06/2020
Main subjects **Practical guide to HTML5 forms**
Factory or Training Institution *LifeLearning*
Titolo della qualifica rilasciata Certificate of Attendance with final exam
Livello Personal development

From - To 09/06/2020 - 09/06/2020
Main subjects **Mac, Windows or Linux: How to Choose Your Operating System**
Factory or Training Institution *LifeLearning*
Titolo della qualifica rilasciata Certificate of Attendance with final exam
Livello Personal development

From - To 09/06/2020 - 10/06/2020
Main subjects **BootStrap for beginners: how to develop a website**
Factory or Training Institution *LifeLearning*
Titolo della qualifica rilasciata Certificate of Attendance with final exam
Livello Personal development

From - To 18/05/2020 - 26/05/2020
Main subjects **Prevention and safety criteria for the organization of work in the SARS-CoV-2 emergency in UniPR Teaching methodology: e-learning Compulsory course**
<https://elly.sicurezza.unipr.it/2019/course/view.php?id=53>
https://www.unipr.it/sites/default/files/allegatiparagrafo/16-05-2020/indicati_operative_svoluzione_corso_sars-cov-2_unipr.pdf
https://www.unipr.it/sites/default/files/allegatiparagrafo/08-05-2020/locandina_corso_sars-cov-2_unipr.pdf
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata Certificate after passing the test
Livello Personal development

From - To 03/05/2020 - 03/05/2020
Main subjects **Manage a site made with WordPress**
<https://lifelearning.it/corso-online/corso-online-gestire-un-sito-fatto-con-wordpress/>
Factory or Training Institution *Life Learning*
Titolo della qualifica rilasciata Certificate of Attendance with final exam
Livello Personal development

From - To 31/03/2020 - 27/04/2020
Main subjects **Life in the digital space and the news concerning social privacy introduced by the GDPR 2016/679 by Anna Lucia Calò**
<https://lifelearning.it/corso-online/corso-online-gdpr-il-nuovo-regolazione-europeo-2016679-per-la-social-privacy/>
With passing final test
Factory or Training Institution *LifeLearning*
Titolo della qualifica rilasciata Certificate of Attendance with final exam
Livello Personal development

From - To 30/04/2020 - 30/04/2020
Main subjects **WEBINAR - Access control in Phase 2: speed and security with the TupuCheck solution**
OnlineTupuCheck device description:
<https://digtechs.com/tupucheck-pro-riconoscimento-face-e-termometrico/>
https://access.networkdigital360.it/webinar-controllo-accessi-nella-fase-2-velocita-e-sicurezza-con-la-solution-tupucheck?utm_campaign=3524_DIGITAL%20TECHNOLOGIES_Webinar%2030%20F04%2F%20%20Ricon%20face_ENGINE&utm_source=email&utm_medium=network360&utm_content=dem
<https://www.digital4.biz/webinar/controllo-accessi-nella-fase-2-velocita-e-sicurezza-con-la-solution-tupucheck/>
Factory or Training Institution
Titolo della qualifica rilasciata Voluntary attendance without certificate
Livello Personal development

From - To 29/04/2020 - 29/04/2020

Main subjects **Android: Learn to Use a Smartphone from Scratch**

Factory or Training Institution *Life Learning*

Titolo della qualifica rilasciata Certificate of Attendance with final exam

Livello Personal development

From - To 29/04/2020 - 29/04/2020

Main subjects **How to install and manage the configuration on a WordPress site**

Factory or Training Institution *Life Learning*

Titolo della qualifica rilasciata Certificate of Attendance with final exam

Livello Personal development

From - To 28/04/2020 - 28/04/2020

Main subjects **Digital Identities: Create Your Digital Identity to Be Yourself Even on the Web**

Factory or Training Institution *Life Learning*

Titolo della qualifica rilasciata Certificate of Attendance with final exam

Livello Personal development

From - To 27/03/2020 - 09/04/2020

Main subjects **Basic course on the corruption prevention system in the PA - University of Parma Ed.01**

Factory or Training Institution *University of Parma + Emilia Romagna Region*

Titolo della qualifica rilasciata Certificate of participation and Certificate of passing the exam

Livello Participation certificate

From - To 23/04/2020 - 23/04/2020

Main subjects **10 + 1 Pills of CyberSecurity by CyberGon (Marco Mazzarini) Online video about 1h**

Factory or Training Institution *CyberGon*

Titolo della qualifica rilasciata Voluntary attendance - without certification

Livello Personal development

From - To 01/04/2020 - 10/04/2020

Main subjects **AGILE Project Management Course carried out in e-learning mode with passing the final exam Introduction to the Agile Project Management methodology Life Learning presents the online course "AGILE Project Management" which will teach you the main information on the Agile methodology in project management. With passing final test**

Factory or Training Institution *Life Learning*

Titolo della qualifica rilasciata Certificate of Attendance with final exam

Livello Personal development

From - To 27/03/2020 - 27/03/2020
Main subjects Safely manage your business from any device with MS365Seminar / Course on MS365 with global vision of AZURE functionalities and Microsoft OWA365 services<https://overneteducation.it/Home/EventiDettaglio/5747/gestisci-il-tuo-business-ovunque-da-qualsiasi>

Factory or Training Institution Overnet Education
Titolo della qualifica rilasciata Voluntary attendance - without certification
Livello Personal development

From - To 03/12/2019 - 06/12/2019
Main subjects firefighting refresher course - 3, 5 and 6 December 2019
Factory or Training Institution fire fighters & University of Parma
Titolo della qualifica rilasciata Certificate of attendance
Livello firefighter

From - To 14/11/2019 - 14/11/2019
Main subjects CyberSecurity conference
Factory or Training Institution University of Parma
Titolo della qualifica rilasciata Certificate of attendance
Livello Personal development

From - To 14/10/2019 - 25/05/2020
Main subjects English conversation (2h each)
Factory or Training Institution CPIA - Parma
Titolo della qualifica rilasciata Certificate of attendance
Livello C1

From - To 24/09/2019 - 22/10/2019
Main subjects Compulsory course "User relationship management: the importance of effective communication at the University" September - December 2019
Total 20 hours
1st SEMINAR
Elements of public communication (24.9.2019 - Boardroom 9.00-13.30)
Verbal and non-verbal communication (1.10.2019 - Boardroom 9.00-13.30)
2nd SEMINAR
Interpersonal relations and communication (8.10.2019 - Boardroom 9.00-13.30)
Interpersonal relations and communication (15.10.2019 - Boardroom 9.00-13.30)
3rd SEMINAR
The language of gender
Written communication and its correct use in the relationship with users: how e-mail, signage and social media impact on the University's reputation
22.10.2019 - AULA F (DIP. JURISP)
Rector's Decree n.1894 / 2019
Prot. 166863 of 02/08/2019
Certificate issued on 18/02/2020
Factory or Training Institution University of Parma
Titolo della qualifica rilasciata Certificate of attendance
Livello Personal development

From - To 29/05/2019 - 29/05/2019
Main subjects Training in privacy and data security
Online exam, taken on January 23, 2020
Module 1: 5.00 / 7.00
Module 2: 6.00 / 7.00
Module 3: 7.00 / 7.00
Factory or Training Institution University of Parma
Titolo della qualifica rilasciata Certificate of attendance
Livello Personal development

From - To 12/03/2019 - 12/03/2019
Main subjects **Fiber Generation - Technology and Use (Tp-Link and Link)5 hours**
Factory or Training Institution *PcAiuto at Brevi spa*
Titolo della qualifica rilasciata Certificate of attendance
Livello Personal development

From - To 19/11/2018 - 19/11/2018
Main subjects **New regulations on disciplinary procedures and sanctions for technical and administrative personnel**
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata Certificate of attendance
Livello Personal development

From - To 12/11/2018 - 16/11/2018
Main subjects **VMware Horizon 7: Install, Configure, Manage plus App Volumes Fast Track [V7]**
Overview:
This intensive five-day, extended-hours course gives you the skills to deliver virtual desktops and applications through a single virtual desktop infrastructure platform. This course builds your skills in installing, configuring, and managing VMware Horizon® 7 through a combination of lecture and hands-on labs. You will learn how to configure and deploy pools of virtual machines and how to manage access and security of the machines. You will also gain skills in application management using VMware App Volumes™ and VMware User Environment Manager™. You will learn how to use App Volumes to deliver applications and data to desktops and users in seconds and at scale, managing application lifecycles from installation to update and replacement. You will also learn how to use User Environment Manager to provide personalization and dynamic policy configuration across virtual, physical, and cloud-based environments to simplify end-user profile management
Determina Dirigenziale 1013/2018 Prot. 227058 del 7/11/2018
Totale ore: 50
Factory or Training Institution *University of Parma/VMWare*
Titolo della qualifica rilasciata Certificate of attendance
Livello Personal development

From - To 09/11/2018 - 03/05/2019
Main subjects **English conversation with native speaker (Thomas McEvoy)24 lessons of 1h30 'each.**
Factory or Training Institution *Popular University of Parma*
Titolo della qualifica rilasciata Certificate of attendance
Livello B2/C1

From - To 22/06/2018 - 22/06/2018
Main subjects **Work-Related Stress Assessment - Presentation of results**
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata Participation certificate
Livello Personal development

From - To 14/06/2018 - 14/06/2018

Main subjects Course "Tools and rules of digital administration" Topics:- The European eIDAS Regulation:- Electronic identification- Overview of trust services and qualified trust services- The EU trust mark.- Electronic signatures, advanced, qualified, digital electronic signatures: characteristics, mandatory formats, examples of use, evidential value.- National electronic identification: SPID- Analog document, electronic document, computer document, copies and duplicates, extracts.- IT documents and IT administrative documents: training methods, suitable formats, life cycle.- Electronic certified delivery services, PEC, digital domicile.- Communications between PA, citizens and businesses: possibility of using analog copies, the digital stamp.- Payments in electronic format, pagoPA- The management of IT documents.- Organization and roles in administrations.- Scope of the CAD.

Factory or Training Institution *University of Parma*

Titolo della qualifica rilasciata Participation certificate

Livello Personal development

From - To 13/06/2018 - 13/06/2018

Main subjects "General training course on anti-corruption and transparency" - Multifunctional Auditorium - CAMPUS - 13 June 2018 The themes:- corruption prevention system defined in the PNA and in the PTPCT of the University;- transparency and administrative access;- University code of ethics and code of conduct;- organization of the University and disciplinary aspects regarding the PTA.

Factory or Training Institution *University of Parma*

Titolo della qualifica rilasciata Participation certificate

Livello Personal development

From - To 13/04/2018 - 13/04/2018

Main subjects Teacher - Internal training course for structured reception and concierge staff, organized by OU Supervision and Logistics (Training course - Executive Resolution no. 347/2017 Prot. 60936 of 10 April 2018 - "Management of the technological equipment supplied to the classrooms")

Factory or Training Institution *University of Parma*

Titolo della qualifica rilasciata Training course - Teaching

Livello docenza - livello base

From - To 07/11/2017 - 07/11/2017

Main subjects TRAINING COURSE "Refresher for First Aid staff"(4 hours)

Factory or Training Institution *University of Parma*

Titolo della qualifica rilasciata Update for First Aid staff

Livello Personal development

From - To 16/10/2017 - 30/05/2018

Main subjects General English (3 hours per week) Level C1

Factory or Training Institution *CPIA*

Titolo della qualifica rilasciata English language course, advanced intermediate level - English Framework C1 +

Livello Personal development

From - To 21/09/2017 - 21/09/2017

Main subjects **AXIS Communications s.r.l.The Axis Way - Smart Innovation LabWorkshops on new technologies**
<https://milano-calabiana.talentgarden.org/events/the-axis-way-smart-innovation-lab/>
<https://www.axis.com/events/it/the-axis-way>

Factory or Training Institution *AXIS Communication s.r.l.*

Titolo della qualifica rilasciata Workshops on new technologies

Livello Personal development

From - To 07/11/2017 - 07/11/2017

Main subjects **Theoretical-practical refresher training course for FIRST AID staff**

Factory or Training Institution *University of Parma*

Titolo della qualifica rilasciata First Aid Officer

Livello addetto

From - To 22/06/2017 - 22/06/2017

Main subjects **Work-related stress assessment - presentation of results (compulsory 2-hour course)**

Factory or Training Institution *University of Parma*

Titolo della qualifica rilasciata Work stress

Livello Personal development

From - To 30/05/2017 - 06/06/2017

Main subjects **Using SCCM and TeamViewer for remote assistanceExecutive Resolution no. 113/2017 Prot. 81484 of 25/05/2017Qualities of trainerTotal 4 + 4 hours over 2 days 30/06/2017 and 6/06/2017**

Factory or Training Institution *University of Parma*

Titolo della qualifica rilasciata Trainer

Livello Trainer

From - To 17/10/2016 - 03/05/2017

Main subjects **General English Advanced Upper Intermediate (3 hours per week - Tot. 72 hours)**

Factory or Training Institution *Scuola Cocconi di Parma / CTP (Parma Territorial Center) - PR*

Titolo della qualifica rilasciata English language course, advanced intermediate level - English Framework C1 +

Livello Personal development

From - To 08/06/2016 - 17/06/2016

Main subjects **Training course on Active Directory environment**

Factory or Training Institution *University of Parma*

Titolo della qualifica rilasciata Attendance certificate

Livello Personal development

From - To 18/11/2015 - 18/11/2015

Main subjects **Technical training course on ThinMan by Praim**

Factory or Training Institution *Praim srl - Trento*

Titolo della qualifica rilasciata Participation certificate

Livello Personal development

From - To 15/10/2015 - 30/04/2016
Main subjects **General English Upper Intermediate (3 hours per week - Tot. 90 hours)**
Factory or Training Institution *Scuola Cocconi di Parma / CTP (Parma Territorial Center) - PR*
Titolo della qualifica rilasciata English language course, advanced intermediate level - English Framework B2plus
Livello Personal development

From - To 27/05/2015 - 27/05/2015
Main subjects **What the law says. What do you read there?D.R. n ° 738 of 04/11/2014(3 hours)**
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata Participation certificate
Livello Personal development

From - To 12/02/2015 - 20/02/2015
Main subjects **VMWare and the virtualization**
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata VMWare and virtualization course
Livello Personal development

From - To 01/11/2015 - 31/12/2015
Main subjects **UNIPR and E-Learning Program (Reg XXII DR n.05 - DR 158 of 3.4.2014)Overview:This intensive five-day, extended-hours course gives you the skills to deliver virtual desktops and applications through a single virtual desktop infrastructure platform. This course builds your skills in installing, configuring, and managing Vmware Horizon® 7 through a combination of lecture and hands-on labs. You will learn how to configure and deploy pools of virtual machines and how to manage access and security of the machines. You will also gain skills in application management using Vmware App Volumes™ and Vmware User Environment Manager™. You will learn how to use App Volumes to deliver applications and data to desktops and users in seconds and at scale, managing application lifecycles from installation to update and replacement. You will also learn how to use User Environment Manager to provide personalization and dynamic policy configuration across virtual, physical, and cloud-based environments to simplify end-user profile managementExecutive Resolution 1013/2018 Prot. 227058 of 7/11/2018Total hours: 50**
Factory or Training Institution *University of Parma/VMWare*
Titolo della qualifica rilasciata Project
Livello Personal development

From - To 20/01/2015 - 27/01/2015
Main subjects **The ITIL scheme and its application20-21-27 January 2015**
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata Certificate of participation in the ITIL course
Livello Personal development

From - To 15/10/2014 - 15/05/2015
Main subjects **General English Advanced Intermediate (3 hours per week - Tot. 76 hours)**
Factory or Training Institution *Scuola Cocconi di Parma / CTP (Parma Territorial Center) - PR*
Titolo della qualifica rilasciata English language course, advanced intermediate level - English Framework C1
Livello Personal development

From - To 30/04/2014 - 30/04/2014
Main subjects **Theoretical-practical refresher course of first aid and use of the semi-automatic defibrillator DR Registry 83 / bis No. 269 of 11/04/2014(4 hours)**
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata Theoretical-practical update of first aid
Livello Personal development

From - To 18/12/2013 - 18/12/2013
Main subjects **The metaphor in the LIS (Italian Sign Language)**
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata Degree in Philosophical Studies (87/110)
Livello Personal development - DEGREE

From - To 15/10/2013 - 23/05/2014
Main subjects **Advanced General English (3 hours per week - Tot. 81 hours)**
Factory or Training Institution *Scuola Cocconi di Parma / CTP (Parma Territorial Center) - PR*
Titolo della qualifica rilasciata English language course, advanced intermediate level - English Framework C1
Livello Personal development

From - To 14/05/2013 - 16/05/2013
Main subjects **EasyCourse - Lesson timetable management software Register 82 / bis No. 389 of 13/05/2013(16 hours)**
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata Lesson timetable management software
Livello Personal development

From - To 12/02/2013 - 12/02/2013
Main subjects **UGov Research Catalog D.R. register 82 / bis n ° 56 of 29/01/2013(4 hours)**
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata Ugov Research Catalog
Livello Personal development

From - To 15/11/2012 - 27/11/2012
Main subjects **Firefighting refresher course for firefighting and emergency management personnel, pursuant to Legislative Decree 81/08 Course 7/2012 Authorization Tit. 6 Sect. 3/5 n ° 37856 of 11/13/2012 Eight hours**
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata Firefighting update for firefighting and emergency management staff
Livello Personal development

From - To 01/10/2012 - 30/06/2013
Main subjects **The Italian language of signs, communication and the deaf community. 84 hours. Teachers: Dott. Dino Giglioli and Dott. Marian Manea (<http://www.lis-learning.com> - <http://www.fondazionequalandi.it/>) (Dott.ssa Stefania Dapporto and Dott.ssa Monica Marazzini) Total: 84 hours (3 hours per week)**
Factory or Training Institution *CTP*
Titolo della qualifica rilasciata Certificate of participation in the LIS Course - Italian Sign Language - Level II Course
Livello Personal development

From - To 25/07/2012 - 25/07/2012
Main subjects **General Training on Prevention and Safety at Work pursuant to Legislative Decree 81/2008 and the State Regions Agreement(module 2)**
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata Prevention and Safety at work
Livello Personal development

From - To 21/12/2011 - 21/12/2011
Main subjects **General Training on Prevention and Safety at Work pursuant to Legislative Decree 81/2008 and the State Regions Agreement(module 1)**
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata Prevention and Safety at work
Livello Personal development

From - To 12/10/2011 - 31/05/2012
Main subjects **General English Intermediate II level (3 hours per week - Tot. 79 hours)**
Factory or Training Institution *Scuola Cocconi di Parma / CTP (Parma Territorial Center) - PR*
Titolo della qualifica rilasciata English language course, advanced intermediate level - English Framework C1
Livello Personal development

From - To 28/07/2011 - 29/08/2011
Main subjects **Intensive English course (Advanced level) (112 hours)**
Factory or Training Institution *Embassy CES/Bellerbys College – Cambridge - GB*
Titolo della qualifica rilasciata Certificate of English – Intensive 28 – Level 6
Livello Personal development

From - To 22/02/2011 - 3/05/2011
Main subjects **IPv6: from theory to practice for network administrators (tot. 15 hours)**
Factory or Training Institution *University of Parma + GARR*
Titolo della qualifica rilasciata Certificate of attendance
Livello Personal development

From - To 15/10/2010 - 31/05/2011
Main subjects **General English Advanced Intermediate (3 hours per week - Tot. 72 hours)**
Factory or Training Institution *Scuola Cocconi di Parma / CTP (Parma Territorial Center) - PR*
Titolo della qualifica rilasciata English language course, advanced intermediate level - English Framework C1
Livello Personal development

From - To 14/05/2010 - 14/05/2010
Main subjects **Rector's Decree Register 79bis. DR 550 of 16/09/2010 and DR n ° 313 of 04/05/2010 14/05/2010 - 6 hours**
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata UGov- Catalog and Evaluation Research
Livello Personal development

From - To 20/11/2009 - 21/11/2009
Main subjects **Innovation - This focus group will suggest new ideas for our everyday work. It will stimulate innovation e.g. in the structure of language centres, in language teaching, in the use of ICT as well as in language testing. The idea behind this focus group is to generate new ideas and models, which will then be piloted and further developed to stimulate changes for the future. This focus group will collaborate e.g. with Focus Group 3 "Teacher Training, Teacher Education, Staff Exchange".**

Factory or Training Institution *Cercles.org*
Titolo della qualifica rilasciata Certificate of participation in the focus Group n. 4
Livello Personal development

From - To 15/10/2009 - 31/05/2010
Main subjects **General English Advanced Intermediate (3 hours per week - Tot. 81 hours)**
Factory or Training Institution *Scuola Cocconi di Parma / CTP (Parma Territorial Center) - PR*
Titolo della qualifica rilasciata English language course, advanced intermediate level - English Framework C1
Livello Personal development

From - To 22/09/2009 - 22/09/2009
Main subjects **Introducing the SANet Network Diagnostic Program**
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata Presentation seminar - the SANet Program
Livello Personal development

From - To 31/08/2009 - 31/08/2009
Main subjects **CCNA Exploration: Network Fundamentals Course**
Factory or Training Institution *CISCO System*
Titolo della qualifica rilasciata CCNA Exploration: Network Fundamentals Course
Livello Personal development

From - To 29/08/2009 - 29/08/2009
Main subjects **English Proficiency Certification Score 5.5 / 9**
Factory or Training Institution *Anglia Rusking – Cambridge - GB*
Titolo della qualifica rilasciata IELTS Certificate
Livello Personal development

From - To 02/08/2009 - 28/08/2009
Main subjects **Intensive English course (Advanced level) (112 hours)**
Factory or Training Institution *Embassy CES/Bellerbys College – Cambridge - GB*
Titolo della qualifica rilasciata Certificate of English – Intensive 28 – Level 6
Livello Personal development

From - To 02/08/2009 - 31/08/2009
Main subjects **IELTS certification preparation course**
Factory or Training Institution *Embassy CES/Bellerbys College – Cambridge - GB*
Titolo della qualifica rilasciata IELTS certification preparation course
Livello Personal development

From - To 30/06/2009 - 30/06/2009

Main subjects "Italian laws and access to the network: the dilemma of responsibility"- the regulatory context (electronic communications code, personal data code, copyright law, corporate criminal liability and computer crimes, digital signature and certified mail);- forms and limits of the responsibility of the body and of the administrative and teaching staff, and of the students;- the university rules for the management of network infrastructures;- the use of network infrastructures for teaching and research;- the regulation of technology transfer.

Factory or Training Institution *University of Parma*

Titolo della qualifica rilasciata Certificate of participation in the seminar - Italian laws and access to the Internet: the dilemma of responsibilities

Livello Personal development

From - To 07/04/2009 - 04/06/2009

Main subjects **Basic management of computer labs course** Topics focused on the Cisco System certification concerning network equipment and notions on networks (24 + 24 hours)

Factory or Training Institution *University of Parma + Cisco System*

Titolo della qualifica rilasciata Certificate of participation in the course of Basic Computer Laboratory Management with passing final exam

Livello Personal development

From - To 18/03/2009 - 09/12/2009

Main subjects **The Italian language of signs, communication and the deaf community.** Lecturer: Dr. Dino Giglioli and Dr. Marian Manea (<http://www.lis-learning.com> - <http://www.fondazionequalandi.it/>)(18/03/2009 (D); 25/03/2009 (M); 01/04/2009 (M); 08/04/2009 (D); 22/04/2009 (D); 29/04 / 2009 (D); 13/05/2009 (D); 20/05/2009 (D); 27/05/2009 (M); 03/06/2009 (D); 10/06/2009 (D); 17/06/2009 (M); 24/06/2009 (M); 16/09/2009 (D); 23/09/2009 (D); 30/09/2009 (D); 07/10/2009 (D); 14/10/2009 (D); 21/10/2009 (M); 28/10/2009 (D); 04/11/2009 (M); 11/11/2009 (D); 18 / 11/2009 (D); 25/11/2009 (D); 02/12/2009 (M); 09/12/2009 (D) - 3 hours per week)Total: 78 hours

Factory or Training Institution *University of Parma*

Titolo della qualifica rilasciata Certificate of participation in the LIS Course - Italian Sign Language

Livello Personal development

From - To 10/03/2009 - 10/03/2009

Main subjects **Advantages of using the Macintosh**

Factory or Training Institution *Intermedia SH – Reggio Emilia*

Titolo della qualifica rilasciata Certificate of attendance at the seminar entitled "Apple at the University ... why?"

Livello Personal development

From - To 14/10/2008 - 14/05/2009

Main subjects **General English C1**

Factory or Training Institution *Scuola Cocconi Parma / CTP (Parma Territorial Center) - PR*

Titolo della qualifica rilasciata English language course, advanced intermediate level - English Framework C1 (60 hours)

Livello Personal development

From - To 01/10/2008 - 03/12/2008
Main subjects **The Italian language of signs, communication and the deaf community. (30 hours) Lecturer: Dr. Dino Giglioli and Dr. Marian Manea (<http://www.lis-learning.com> - <http://www.fondazionequalandi.it/>)(01/10/2008 (G); 08/10/2008 (M); 15/10/2008 (M); 22/10/2008 (G); 29/10/2008 (G); 05/11 / 2008 (G); 12/10/2008 (G); 19/11/2008 (M); 29/11/2008 (M); 03/12/2008 (G) - 3 hours per week)Total: 30 hours**

Factory or Training Institution *University of Parma + MIUR*

Titolo della qualifica rilasciata Certificate of participation in the LIS Course - Italian Sign Language - Advanced Course

Livello Personal development

From - To 24/09/2008 -

Main subjects **Virtualization in Citrix WanScaler and NETScaler**

Factory or Training Institution *Synergy - Milan*

Titolo della qualifica rilasciata Citrix WANScaler and NETScaler Certificate of Participation

Livello Personal development

From - To 1/08/2008 - 25/08/2008

Main subjects **English Course (Upper Intermediate Level) (60 hours)**

Factory or Training Institution *Embassy CES/Bellerbys College – Cambridge - GB*

Titolo della qualifica rilasciata Certificate of English – General English 20 – Level 5

Livello Personal development

From - To 12/05/2008 -

Main subjects **University authentication and authorization.Authentication and Authorization**

Factory or Training Institution *University of Parma*

Titolo della qualifica rilasciata Certificate of attendance

Livello Personal development

From - To 12/05/2008 -

Main subjects **Design and construction of a computer lab based on virtualization technology (VMWare)**

Factory or Training Institution *University of Parma*

Titolo della qualifica rilasciata SPEAKER: IT Classroom: A solution based on Virtual Desktop technology

Livello Personal development

From - To 16/04/2008 - 23/06/2008

Main subjects **The Italian language of signs, communication and the deaf community. Lecturer: Dr. Dino Giglioli and Dr. Marian Manea (<http://www.lis-learning.com> - <http://www.fondazionequalandi.it/>)(16/04/2008 (G); 23/04/2008 (G); 28/04/2008 (G); 05/05/2008 (M); 19/05/2008 (G + M); 26 / 05/2008 (M + G); 04/06/2008 (G); 11/06/2008 (M); 16/06/2008 (G); 23/06/2008 (M + G) - 3 hours per week)Total: 30 hours**

Factory or Training Institution *University of Parma + MIUR*

Titolo della qualifica rilasciata Certificate of participation in the LIS Course - Italian Sign Language - Basic Course

Livello Personal development

From - To 29/11/2007 -
Main subjects **How to use the internet for text search**
Factory or Training Institution *University of Parma – Dept. Philosophie*
Titolo della qualifica rilasciata SPEAKER: The use of the web for philosophical texts: hypothesis of creating a site dedicated to authors and philosophical issues
Livello Personal development

From - To 9/10/2007 - 31/05/2008
Main subjects **General French Pre-intermediate (62 hours)**
Factory or Training Institution *Scuola Cocconi Parma / CTP (Parma Territorial Center) - PR*
Titolo della qualifica rilasciata French language course - level B1 (62 hours)
Livello Personal development

From - To 8/10/2007 - 31/05/2008
Main subjects **General English Intermediate (62 hours)**
Factory or Training Institution *Scuola Cocconi Parma / CTP (Parma Territorial Center) - PR*
Titolo della qualifica rilasciata Intermediate English conversation course - level B2 (62 hours)
Livello Personal development

From - To 25/07/2007 - 26/08/2007
Main subjects **English Course (Intermediate + Upper Intermediate Level) (80 hours)**
Factory or Training Institution *Embassy CES/Bellerbys College – Cambridge - GB*
Titolo della qualifica rilasciata Certificate of English – General English 20 – Level 5
Livello Personal development

From - To 29/05/2007 - 29/05/2007
Main subjects **English Language Proficiency Certification - Grade 9- discussion of a topic prepared by the candidate- interactive task- conversation on two subject areas selected by the examiner**
Factory or Training Institution *Trinity College*
Titolo della qualifica rilasciata Trinity English Language Certification - Level 9 Exam - Intermediate
Livello Personal development

From - To 20/03/2007 -
Main subjects **Installation and update of F-Prot 7 on client and server machines**
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata Certificate of participation in the seminar - Installation and updating of F-Prot 7
Livello Personal development

From - To 16/10/2006 - 28/05/2007
Main subjects **General English Intermediate (58 hours)**
Factory or Training Institution *Scuola Cocconi Parma / CTP (Parma Territorial Center) - PR*
Titolo della qualifica rilasciata Intermediate English conversation course - level B2 (58 hours)
Livello Personal development

From - To 23/06/2006 - 07/12/2006
Main subjects **The Italian language of signs, communication and the deaf community. (70 hours) - Teacher Rita Gennari**
(from 23/06/2006 to 29/06/2006 - 4 hours per week) - I cycle (20 hours)
(from 11/09/2006 to 12/10/2006 - 4 hours per week) - II cycle (20 hours)
(from 16/10/2006 to 20/11/2006 - 4 hours per week) - III cycle (20 hours)
(from 23/11/2006 to 07/12/2006 - 4 hours per week) - IV cycle (10 hours)

Factory or Training Institution *University of Parma + MIUR*

Titolo della qualifica rilasciata Certificate of participation in the LIS Course - Italian Sign Language

Livello Personal development

From - To 05/05/2006 - 15/07/2006

Main subjects **TOEFL International Certification Preparation Course**

Factory or Training Institution *C.L.A. (University Linguistic Center) University of Parma*

Titolo della qualifica rilasciata TOEFL certification preparation course (30 hours)

Livello Personal development

From - To 21/02/2006 - 25/03/06

Main subjects **Regulatory Aspects (Legislative Decree 626/94 - Safety at work), Fundamentals of IT, Word, Excel, PowerPoint, Internet**
38 ore

Factory or Training Institution *OPEN JOB*

Titolo della qualifica rilasciata Basic Computer Science Training Course (38 hours)

Livello Personal development

From - To 01/12/2005 -

Main subjects **Installation and update of F-Prot on client and server machines**

Factory or Training Institution *University of Parma + Symoblic*

Titolo della qualifica rilasciata Certificate of Attendance to the Client Security Antivirus Software Training Course

Livello Personal development

From - To 30/09/2005 -

Main subjects **Complete management of the S.O. Microsoft Windows 2000 in a Domain reality**

Factory or Training Institution *INFOR in Parma + Microsoft*

Titolo della qualifica rilasciata Microsoft Windows 2000 70-210 certification (MCP)

Livello Personal development

From - To 30/09/2005 - 30/09/2005

Main subjects **Microsoft Certification: Installing, Configuring and Administering Windows 2000 Professional**

Factory or Training Institution *Microsoft*

Titolo della qualifica rilasciata Certification

Livello Personal development

From - To 01/12/2004 - 07/12/2004

Main subjects **First Aid Officer**

Factory or Training Institution *University Of Parma*

Titolo della qualifica rilasciata First Aid Officer (12 hours)

Livello Personal development

From - To 01/11/2004 - 30/11/2004

Main subjects **Fire and Safety**

Factory or Training Institution *University Of Parma + fire fighters Dept*

Titolo della qualifica rilasciata Fire and Security Service Officer

Livello Personal development

From - To 05/10/2004 - 28/10/2004

Main subjects **Management of a network system based on the Microsoft Windows Server 2000 platform**

Factory or Training Institution *INFOR di Parma*

Titolo della qualifica rilasciata Managing a Microsoft Windows Server 2000 Server - (32 h)

Livello Personal development

From - To 20/07/ 2004 -

Main subjects **PET English proficiency certification (Preliminary English Test B1)**

Factory or Training Institution *University of Cambridge*

Titolo della qualifica rilasciata PET Certification – Level B1

Livello Personal development

From - To 12/06/ 2004 - 12/06/ 2004

Main subjects **English language proficiency certification**

Factory or Training Institution *C.L.A. (University Linguistic Center) University of Parma*

Titolo della qualifica rilasciata PET Certificate (Preliminary English Test) – Level B1

Livello Personal development

From - To 01/01/2003 - 31/12/2004

Main subjects **Collaborator in the research project of Prof. Padovani "User representation in municipal sites"Advice on the technical aspects of websites**

Factory or Training Institution *University of Parma*

Titolo della qualifica rilasciata Collaboration in a research project

Livello Personal development

From - To 22/10/2003 -

Main subjects **Research Applied to Psychology and the Internet**

Factory or Training Institution *University of Parma – Dept. Psicologia*

Titolo della qualifica rilasciata Certificate of participation in the "E-Psych" conference

Livello Personal development

From - To 19/06/2003 -

Main subjects **What is e-learning**

Factory or Training Institution *Personal System*

Titolo della qualifica rilasciata Certificate of participation in the seminar "E-learning"

Livello Personal development

From - To 16/04/2003 -
Main subjects **Networking on Allied Telesyn devices**
Factory or Training Institution *ITACAD srl*
Titolo della qualifica rilasciata Certificate of attendance at the seminar "Networking 2003"
Livello Personal development

From - To 18/05/2002 -
Main subjects **7 Modules: Basic concepts, computer use and file management, word processing, spreadsheet, database, presentation, computer networks and internet**
Factory or Training Institution *INFOR Parma*
Titolo della qualifica rilasciata ECDL
Livello Personal development

From - To 26/03/2002 -
Main subjects **Wired and wireless networks**
Factory or Training Institution *ITACAD - Networking 2002*
Titolo della qualifica rilasciata Participation certificate
Livello Personal development

From - To 16/01/2001 - 28/01/2001
Main subjects **Administrative and IT structure of the University of Parma**
Factory or Training Institution *University of Parma*
Titolo della qualifica rilasciata Training course aimed at newly hired personnel from the Technical, Scientific Technician and Data Processing Area (16 hours)
Livello Personal development

From - To 26/10/1998 - 06/12/1998
Main subjects **English Course - Upper Intermediate**
Factory or Training Institution *English 2000 – Bournemouth – GB*
Titolo della qualifica rilasciata Certificate of English Language Course
Livello Personal development

From - To 26/05/1995 -
Main subjects **Basic First Aid skills**
Factory or Training Institution *CRI - Croce Rossa Italiana*
Titolo della qualifica rilasciata Certificate of attendance for participation in the XXX First Aid Course
Livello Personal development

From - To 01/01/1994 - 31/12/1999
Main subjects **Expertise on Ms-Dos, Ms-Windows and Ms-Word operating systems**
Factory or Training Institution *FPSistem di Parma*
Titolo della qualifica rilasciata Certificate of attendance to courses: Dos, Windows and Word
Livello Personal development

From - To 30/10/1993 -

Main subjects **Certificate of specialization in promotion of the territory and travel agency A.A 1991/1992 and 1992/1993 (297 hours + 357 hours + 30 working days of internship at the Tourist Office)**

Factory or Training Institution *I.P.S.S.C.T. P. Giordani - Parma*

Titolo della qualifica rilasciata Certificate of specialization in promotion of the territory and travel agency

Livello Personal development

From - To 01/09/1991 - 31/07/1993

Main subjects **Typing and Word Processing, Tourism and Commercial Techniques and Accounting Basics, English and French Tourism, Tourism Law and Legislation, Tourist Geography, Tourist Organization**

Factory or Training Institution *I.P.S.S.C.T. P. Giordani - Parma*

Titolo della qualifica rilasciata Tourist office clerk

Livello High School Tourist training useful for University purposes - High school diploma

From - To 01/09/1989 - 31/07/1991

Main subjects **Typing and Word Processing, Tourism and Commercial Techniques and Accounting Basics, English and French for Tourism, Tourism Law and Legislation, Tourism Geography**

Factory or Training Institution *I.P.S.S.C.T. P. Giordani - Parma*

Titolo della qualifica rilasciata Tourist office clerk

Livello High School- First three years of training

Languages

Language English

Comprehension Listening	Comprehension Reading	Speak Oral Interaction	Speak Oral production	Written
C1	C1	C1	C1	C1

Language French

Comprehension Listening	Comprehension Reading	Speak Oral Interaction	Speak Oral production	Written
B2	B2	B2	B2	B2

Language Italian Sign Language

Comprehension Listening	Comprehension Reading	Speak Oral Interaction	Speak Oral production	Written
Good		Good		

Language Spanish

Comprehension Listening	Comprehension Reading	Speak Oral Interaction	Speak Oral production	Written
A2	A2	A1	A1	A1

Other skills

Military Service	Acquitted in the period 21/06/2000 - 17/04/2001 From 21/06/2000 to 28/08/2000 at the service of the R.A.R. Edolo di Merano (BZ) as a writer at the VTV office (Provisioning) From 29/08/2000 to 17/04/2001 at the service of the Academy of Modena, at the writing office of the Students' Regiment
Skills	Ability to work in a group and be proactive in the most disparate situations, even if I prefer to work independently. I adapt to the environment around me. Good communication skills. I always try to participate in associative life.
Organizational Skills	Ability to face situations and problems in an autonomous and enterprising way. Always looking for assignments and jobs that can stimulate my organizational and working imagination. I have a good logistical organization and manage the problems and tasks assigned to me without major problems
Technical Skills	EXCELLENT, based on professional experience acquired through courses and professional activities on their own. I apply and learn quickly, especially in the IT field
Computer skills	<p>EXCELLENT, based on professional experience acquired through courses and professional activities on their own. High competence in Hardware and Software.</p> <ul style="list-style-type: none"> - Operating Systems: Dos, Windows, MacOSX, Android - Applications: Office Automation (Microsoft Office, Libreoffice / OpenOffice), Graphics, Layout and Applications in general, Database (Access and MySQL) - Creation of websites and mysql database and php programming (basic level) - Design, management and administration of simple and complex computer networks, wired (structured cabling) and wifi: configuration of 3G systems, configuration of NAS systems (physical - Synology, QNap, DLink, LinkSys, HP Microserver, Iomega - and virtual - Nas4Free, OpenMediaVault, Freenas), VPN systems configuration (via Synology NAS), ADSL / fiber modem / router configuration, Network scanner and copier configuration for document digitization, Printer and fax configuration, Remote management of corporate servers, Router and firewall management (hardware - ZyXELL, Watchguard - and software) - Home and professional video surveillance systems (based on DVR and NVR) and computerized alarm systems: Configuration and access from the web - Access management and control systems - Windows domain management (Client / Server), based on Active Directory - Virtualization in VMWare / VirtualBox environment. - Management of Mail Server, FTP Server Web Server on mainly Windows platform. - Teleservice and remote control services - Junior / Senior IT Systems Engineer - I and II level Help Desk - Diagnostics, Problem Solving, problem analysis, Troubleshooting, Virus Removal - Installations, assembly, configuration, computer repair and maintenance of hardware & software for client and server computers, - Creation of computer labs and classrooms - Creation of backup \ disaster recovery procedures, Data recovery - Installation and configuration of online CMS (with preference to Wordpress) - Videoconference (Zoom, Skype, Teams, Meet) - Hosting - Creation of manuals and videotutorials (with dedicated software - Captivate), teaching - Smartphone / tablet: configuration, maintenance and software installation (with preference Android OS) - Cloud computing and Cloud resources - Server and mail client configuration - Mail Server: Hmailer - Argosoft Mail - Merak MailServer - BlueOnyx - Cloning, Partitioning and Recovering Tools - Video Editing (Pinnacle Studio) - Personal interests on Domotica and Home Automation with experimentation of single devices in wifi configuration.

Summary of IT / digital skills - Self-assessment form:
Information processing: Advanced User
Communication: Advanced User
Content Creation: Independent / Advanced User
Security: Advanced User
Troubleshooting: Advanced User

I hold an "exchange course" with an English and IT teacher.

I explain computer science to him in English, he corrects my English, improving my pronunciation and grammar and vocabulary.

Driving License

Car Driving license

Other Information

Further university degrees:1, 3, 8 September 2020: Member of the Supervisory Commission for the single-cycle Master's degree courses in Medicine and Surgery, Dentistry and Dental Prosthetics, the single-cycle Master's degree course in Veterinary Medicine and the degree courses of the Health Professions (Medicine and Surgery and Dentistry and Dental Prosthetics)3, 4, 11 September 2019: Member of the Supervisory Commission for the single-cycle Master's degree courses in Medicine and Surgery, Dentistry and Dental Prosthetics, the single-cycle Master's degree course in Veterinary Medicine and the degree courses of the Health Professions (Medicine and Surgery and Dentistry and Dental Prosthetics - September 3, 2019, Veterinary Medicine - September 4, 2019, Health Professions - September 11, 2019)12/9/2018: Member of the Supervisory Commission for the admission test to the CdL Health Professions5/9/2018: Member of the Supervisory Commission for the admission test to the CdS in Veterinary Medicine4/9/2018: Member of the Supervisory Commission for the admission test to the Course in Medicine and Surgery - Dentistry and Dental Prosthetics Rep. DRD n. 2022/2018 Prot. 176399Lecturer for the course "Management of technological equipment supplied to the classrooms" - Executive Resolution no. 347/2017 Prot. 60936 of 10 April 201813/9/2017: Member of the Supervisory Commission for the admission test to the CdS in Health Professions with Rector's decree 1927/2017 prot. 1517346/9/2017: Member of the Supervisory Commission for the admission test to the CdS in Veterinary Medicine (D.R. 1888/2017 - Prot. 148793)5/9/2017: Member of the Supervisory Commission for the admission test to the Degree Programs in Medicine and Surgery and Dentistry and Dental Prosthetics (D.R. 1865/2017 - Prot. 147944)2016: Member of the Supervisory Commission for the admission test to the CdS in Veterinary Medicine2016: Member of the Supervisory Commission for the admission test to the CdL in Health Professions2016: Member of the Supervisory Commission for the admission test to the CdLM in Medicine and Surgery2015: Member of the Supervisory Commission for the admission test to the CdS in Veterinary MedicineCompulsory Courses - Carried out at the University of Parma - 2010-2015 period3/10/2012 - 02/03/2015Representative of the administrative technical staff of the ALEF Department CouncilUniversity of Parma - Department of PhilosophySeptember 3, 2014Supervisory member for admission tests to the degree course (Health professions degree courses) - with rectoral appointmentUniversity of Parma8 April 2014Supervisory member for the admission tests to the degree course (Master's degree courses in medicine and surgery) - with rectoral appointmentUniversity of Parma4 September 2013Supervisory member for the admission tests to the degree course (Health professions degree courses) - with rectoral appointmentUniversity of ParmaSeptember 3, 2013Supervisory member for the admission tests to the degree course (Degree courses in veterinary medicine) - with rectoral appointmentUniversity of Parma9 and 23 September 2013 (replica of the canceled test of 9 September)Supervisory member for admission tests to the degree course (Health professions degree courses) - with rectoral appointmentUniversity of Parma21/22 May 2013Member of the commission, with the role of secretary for the CNSU student elections - with rectoral appointmentUniversity of Parma13/14 November 2012Member of the commission, with functions of secretary for student elections - with rectoral appointmentUniversity of Parma4 and 11 September 2012Supervisory member for admission tests to the degree course (Medicine and surgery degree courses) - with rectoral appointmentUniversity of Parma10th September 2012Supervisory member for the admission tests to the degree course (Degree courses in veterinary medicine) - with rectoral appointmentUniversity of Parma11/25/26 July 2012Supervisory member for the admission tests to TFA (Classes A446, A050, A059) - with rectoral appointmentUniversity of Parma2009 - 2012Representative of the administrative technical staff of the Council of the Department of PhilosophyUniversity of Parma2006/2007: as laboratory technician of the Department of Philosophy, 25,000 euros are assigned for the preparation of the same. Authorized by the Director, I independently supervised the entire construction of the laboratory, from the purchase of materials to setting up the computers.(see director's letter dated 1/06/2010)=====TUTORIALS published:- Vmware and the configuration of the Gold Image (from the first creation to the configuration of the thin client).- SPSS, installation and configuration- IVRI, information to ivri staff- OWA365 the new University post office-- Recover the

password from University users- Use of the TeamViewer program (teacher 30 May and 6 June 2017)=====Programs created:- Catalog for the management of video surveillance and access control equipment (WebBased)- Warehouse loading and unloading (internal program managed by the Supervision and Logistics Unit)- Video catalog for the management of video recordings made at the University- Invoicing ivri (OU Supervision) Access database- Radio link mapping of the University database (web based)- CC video material request (Access database)=====Personal Assessment Cards2011: 9 out of 102012: 44 out of 502013: 38 out of 40 (Skills 95%, Goals 100%)2014: 90% skills, 100% objectives2015: skills 93%, goals 100%2016: 100% skills, 100% goals2017: skills: 95%, objectives 100%2018: skills: 93%, objectives 100%2019: skill 91%, goals 100%

Jobs

Other jobs- I have published, in electronic format, a small handout on HTML (April 2002).- I have published, in electronic format, the errata to Prof. Raho's book, Applied computer science lessons with exercises, ed. Bottega del Libro, Parma 2002, used only for the year 2203/2004 (Certified by prof. On 4 June 2004).- Creation and management of the computer laboratory website <http://www.unipr.it/arpa/labinfca>- Creation and management of the computer laboratory site <http://www.dipfilos.unipr.it/laboratorio>- Creation and management of the website of the Philosophy library <http://www.unipr.it/arpa/dipfilos/biblio>- Creation of the website of Political Studies and European Institutions <http://www.unipr.it/arpa/spie>- Creation, in collaboration with Prof. Caroti, the Mediaevalia website <http://mediaevalia.unipr.it>- Creation of the Psychology website (faculty and department) <http://www.psicolog.unipr.it/>- Creating informative tutorials.- I taught a course to the secretaries of the Department of Psychology and to the PhD students of the same Department, on the management of the site of the Department and the Development Section. I have also published, in electronic format, a small handout on this subject.- Assumption of responsibility for activities as Network Administrator and Domain Referent (period 2003 to today) of the places where I worked.- Webmaster and Technical responsible and contact person for the Cercles.org Association <http://www.cercles.org> (October 2008-2012)- Creation of the Public Companies Project management software: <http://www.aziendepubbliche.unipr.it/articoli/> (online since May 2009)- Creation of the Non-Profit Companies Project Management Software: <http://www.aziendenonprofit.unipr.it> (online since June 2009)

References

All documentation can be provided upon request.